

SE-215

ARCHITECT-ENGINEER EVALUATION

AGENCY: _____
(Agency Name)

PROJECT: _____
(Project Number) (Project Name)

EVALUATION CRITERIA	RANKING RANGE	FIRMS				
		A	B	C	D	E
a) Past Performance						
b) Ability of Professional Personnel						
c) Demonstrated Ability to Meet Time and Budget Requirements						
d) Location and Knowledge of Locality of the Project if the Application of this Criterion Leaves an Appropriate Number of Qualified Firms, given the Nature and Size of the Project						
e) Recent, Current and Projected Work Load of the Firm						
f) Creativity and Insight Related to the Project						
g) Related Experience on Similar Projects						
h) Volume of Work Awarded by the Using Agency to the Person or Firm During the Previous Five Years, with the Objective of Effectuating an Equitable Distribution of Contracts by the State Among Qualified Firms including Minority Business Enterprises Certified by the SC Office of Small and Minority Business Assistance and Firms that have not had Previous State Work.						
i) Any Other Special Qualification Required Pursuant to the Solicitation of the Using Agency						
TOTAL POINTS (Break all ties before ranking)						
RANKING OF FIRMS (1, 2, 3, etc.) (Transfer to SE-217)						

FIRMS INTERVIEWED	
A:	C:
B:	D:
E:	Check here and attach Exhibit A if additional firms were interviewed

EVALUATOR CERTIFICATION:

I hereby certify that I attended all the interviews held for this Architect-Engineer procurement. All of the persons or firms were evaluated and ranked by me based on the Evaluation Criteria Listed above and no other criteria were used.

Name (print)

Signature

Date

EXHIBIT A

ARCHITECT-ENGINEER EVALUATION

FORM SE-215

AGENCY: _____
(Agency Name)

PROJECT: _____
(Project Number) (Project Name)

EVALUATION CRITERIA	RANKING RANGE	FIRMS				
		F	G	H	I	J
a) Past Performance						
b) Ability of Professional Personnel						
c) Demonstrated Ability to Meet Time and Budget Requirements						
d) Location and Knowledge of Locality of the Project if the Application of this Criterion Leaves an Appropriate Number of Qualified Firms, given the Nature and Size of the Project						
e) Recent, Current and Projected Work Load of the Firm						
f) Creativity and Insight Related to the Project						
g) Related Experience on Similar Projects						
h) Volume of Work Awarded by the Using Agency to the Person or Firm During the Previous Five Years, with the Objective of Effectuating an Equitable Distribution of Contracts by the State Among Qualified Firms including Minority Business Enterprises Certified by the SC Office of Small and Minority Business Assistance and Firms that have not had Previous State Work.						
i) Any Other Special Qualification Required Pursuant to the Solicitation of the Using Agency						
TOTAL POINTS (Break all ties before ranking)						
RANKING OF FIRMS (1, 2, 3, etc.) (Transfer to SE-217)						

FIRMS INTERVIEWED	
F:	I:
G:	J:
H	

EVALUATOR: _____
(Signature)